



Westcroft

Stanhope

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Head Teacher: Mrs D Cross

School Number 840 3087

Dear Parent/Carer

1st April 2026

RE: Support Staff Changes

I am writing to share some upcoming changes to our support staff structure, which will take effect after the half term break, from Monday 4th May.

As a small school, we continually reflect on how best to meet the needs of all our children while also supporting our staff to grow and develop. These changes have been carefully considered with this in mind. By developing staff skills and increasing flexibility across our team, we are better able to support one another as a school family, particularly at a time when pupil numbers are fluctuating.

While we recognise that these changes may mean a difference in familiar staff for some children, our priority remains to provide a consistent and stable experience overall. By organising our support staff in this way, we aim to create a more predictable and reliable structure across the school day, while also reducing the impact of any future staff absences.

We understand that any change can take time to adjust to, so we will be building in a two-week transition period after the Easter break. During this time, staff will work closely with the children to help them feel comfortable, secure, and confident with the new arrangements.

Early Years Teaching Team

- Mrs Quiney
- Miss Batson
- Miss Hugill
- Ms Ingwersen

Sapphire Teaching Team

- Miss Hepple
- Mr Tatham

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- Mrs McArdle

We understand that changes like this can feel unsettling, and we want to reassure you that every decision has been made with great care and with the children at the centre of our thinking. Our focus is on providing the best possible support and a positive, secure experience for every child in our school.

If you have any questions or would like to discuss this further, please do not hesitate to get in touch.

Thank you, as always, for your continued support.

Yours sincerely

Mrs A Green

Mrs A Green
Deputy Head Teacher