



Westcroft

Stanhope

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DL13 2NU

Head Teacher: Mrs D Cross

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Dear Parents/Carers

3rd November 2025

I am writing to you on behalf of the DND Learning Trust Board and our academy council as we are opening a consultation regarding a change to our School Admissions Policy.

There are some minor amendments to the policy and it's wording to ensure compliance with the School Admissions code. There is also a proposal that the Planned Admission Number (number of children admitted into the school in Reception) should be reduced from 24 to 15. This is because of the following reasons:-

- There are not sufficient pupils forecast to be within the local catchment area going forwards to fill a PAN of 24. A PAN of 15 would be sufficient for projected pupil numbers and will enable us to plan stable staffing for our classes going forwards.
- It will make financial planning much easier to stabilise pupil numbers.
- Site and resources management will be more effective

Our Consultation opens today and if you have any comments or queries on the policy or disagree with any of the proposed changes, please submit these in writing to the school office or email them to admin@stanhopebarrington.org.uk. The consultation period will end on Friday 19th December 2025.

Yours sincerely

Mrs D Cross

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Head Teacher