

Head Teacher: Mrs D Cross

School Number 840 3087

Westcroft Stanhope Bishop Auckland Co Durham DL13 2NV Tel: O1388 528218 Email: admin@stanhopebarrington.org.uk

Website: www.stanhopebarrington.durham.sch.uk

Dear Parent/Carer

10<sup>th</sup> January 2023

## Re: London Trip (Year 5& 6)

I am writing to let you know that we have received some additional funding through grants and donations which has brought the total cost of the London Trip for Year 5&6 down to £327! We are delighted and still have fingers crossed for other grants which are still in the pipeline.

I apologise for the delay in getting the payment system set up on Parent Pay. This has proved to be far more complicated than we had imagined but we have finally managed to agree a way forward with Parent Pay.

The instalment system has been set up with two dates and amounts. Your initial payment should be £27 to be made before 31<sup>st</sup> January 2023. Once you have made that initial payment, you can then make as many payments as you like for any amount so long as you have paid the remaining balance (currently £300) by 25<sup>th</sup> May 2023. This second 'instalment' is set up as £300 by 25<sup>th</sup> May 2023 but you DO NOT have to pay £300 in one go. You can top up the account weekly or monthly with as much or as little as you wish so long as the total amount is paid by 25<sup>th</sup> May 2023.

This is the first time we have operate this 'saving to pay' system whereby parents/carers can choose the amount they pay and we hope to roll it out for all school trips in the future. If you have any problems, queries or concerns please do not hesitate to contact the school office.

Yours sincerely

Mrs D Cross

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