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Dear Parent/Carer

18th October 2022

Re: Breakfast Club Trial

I am writing to give you an update on our Breakfast Club trial which we have been running over the last half term.

I am really pleased to see more children using the provision and at least half a dozen children coming between 7.30 and 8am on a daily basis. This shows that opening earlier is appreciated by parents & carers.

Our overall numbers have increased significantly since last summer term however, we need a minimum of 55 children per week attending in order to cover staffing costs. Our attendance figures are currently as follows:

Week	Number of children
1	14
2	57
3	54
4	57
5	43
6	55
7	To be confirmed on
	Friday 21.10.22

As you can see we are hovering around the 55 mark with some weeks not even covering staffing costs. In addition, there is also the cost of provisions to take into account.

I have however, decided to extend the trial period up to the Christmas holidays as I feel a whole term will give us a clearer picture of exact costs, and attendance over a longer period will give us a better understanding of demand and need for this provision.

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I must stress however, that this is not a commitment to a permanent change in Breakfast Club provision and is merely an extension to the trial period before a permanent decision is made.

Feedback from children shows that they prefer the buffet style breakfast; they prefer serving themselves and really enjoy the planned and organised activities each day.

Feedback from parents and carers shows that the earlier opening times results in a less stressful start to the day for them as they are not rushing to get to work on time. They have also fed back that their children are enjoying the wider range of menu choices and the activities.

I believe we are providing a fantastic Breakfast Club service which is appreciated by working parents and carers. However, if anyone has any suggestions or ideas please share them with either with the Breakfast Club team or myself.

We are determined and committed to continue to provide this new version of Breakfast Club moving forward, however, we do need to ensure that costs are covered and that the provision is financially viable.

Yours sincerely

Mrs D Cross

Mrs D Cross Head Teacher

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