

Head Teacher: Mrs D Cross

School Number 840 3087

Westcroft

Stanhope

Bishop Auckland

Co Durham

DL13 2NU

Tel: 01388 528218

Email: admin@stanhopebarrington.org.uk

Website: www.stanhopebarrington.durham.sch.uk

Dear Parent/Carer

21<sup>st</sup> September 2022

## Re: MacMillan Cancer Coffee Morning

I am writing to invite you to attend our MacMillan Cancer Coffee Morning on Friday 30<sup>th</sup> September 2022 at 9am in the school hall.

Tea, coffee and cakes will be available to purchase with all proceeds going to MacMillan. We will also be showing the display boards we had at our Welcome Back Information Fair for parents to see.

I would be very grateful for donations of cakes (bought or homemade) which our Charities Champions can sell both at the parent/carers coffee morning and to children at playtime on Friday 30<sup>th</sup> September. Could you please deliver any donations to the school office on either Thursday 29<sup>th</sup> or the morning of the coffee morning.

All cakes and drinks will cost 50p per item.

I would also be very grateful for a couple of parent volunteers to help to serve the drinks from the kitchen serving hatch. Our Vice-Chair (Saskia Callaars-De Gruyter) has kindly offered to volunteer but we will need some additional help. If you can help out for one hour 9-10am on Friday 30<sup>th</sup> September please let me know – thank you!

I look forward to seeing you at the coffee morning and thank you for helping us to support this vital charity.

Yours sincerely

Mrs D Cross Head Teacher

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