

Stanhope Barrington C of E
Primary School



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Head Teacher: Mrs D Cross

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Dear Parent/Carer

15th September 2022

Re: Collection of children

I am writing to remind parents & carers that they should be collecting children from Opal, Amethyst and Sapphire at 3.15pm. If you then need to collect older children, you should collect the youngest children first then return to the big yard to collect children from Ruby, Emerald and Diamond at 3.25pm.

Unfortunately, this week we have had older children collected first and then younger children collected at 3.30pm or even later.

As I am sure you appreciate, our staff have other commitments after the children have been collected and either have meetings, run after school clubs and have planning and preparation for the following day.

Already since the beginning of term, two meetings have had to start late due to parents & carers collecting children late which resulted in staff working well beyond their working hours. This is not fair on our staff team who work long hours to plan and prepare for the next day, run after school clubs on an unpaid voluntary basis and have to attend important meetings which they cannot miss and we don't have time to rearrange.

I am therefore asking everyone to respect the work-life balance of our team and please collect your child(ren) on time.

I understand that there will be the odd one-off occasion when someone is held up or has a disaster to deal with and would ask that you contact the school office to inform us if you know you are going to be late.

From week commencing Monday 19th September 2022, the children will remain with their teacher for 5 minutes but will then be taken to the school office. If they are not collected from the school

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office by 3.30pm they will be put into After School Childcare and parents will be charged for this provision (£4).

Thank you in anticipation of your support with this issue.

Yours sincerely

Mrs D Cross

Mrs D Cross
Head Teacher

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