

Stanhope Barrington C of E
Primary School



Westcroft
Stanhope
Bishop Auckland
Co Durham
DL13 2NU

Head Teacher: Mrs D Cross

School Number 840 3087

Tel: 01388 528218

Email: admin@stanhopebarrington.org.uk

Website: stanhopebarrington.org.uk

Dear Parent/Carer

6th January 2022

Re: Parent Pay

I am writing to ask if parents/carers can please ensure that they pay for school meals, after school childcare, after school clubs and breakfast club either on the day they are taken or in advance.

If you encounter any problems you should contact Mrs Wilson in the school office so that we are aware of any issues. There have been some teething problems but it is essential that we are aware of any reason why payment has not been made.

Prior to the Christmas holidays, we spent over five hours of administration time chasing up non-payment and unfortunately, we are not able to sustain this on a regular basis.

Non-payment by the end of each week may affect your child's place in any club or childcare for the following week if we are not aware of any specific issues.

If you are experiencing financial difficulty and are unable to make payments, please contact me to discuss and agree a repayment plan.

If you have any queries or concerns please do not hesitate to contact either Mrs Wilson or myself.

Yours sincerely

Mrs D Cross
Head Teacher

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