

Head Teacher: Mrs D Cross

School Number 840 3087

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Dear Parent/Carer

23rd November 2021

Re: Secondment of Mrs Howes-Jones

I am writing to inform you that with effect from 1st January 2022, Mrs Howes-Jones will be on a formal secondment to Bishop Ian Ramsey CofE Primary School. This is a fantastic career development opportunity for Mrs Howes-Jones who will be taking on the role as Acting Deputy Head Teacher for two terms. Mrs Howes-Jones is an extremely experienced teacher who has been our Key Stage One Team Leader for some time and is more than ready to take on this new and challenging role.

I am also delighted to inform you that Miss Hunter-Purvis will be increasing her hours to become the Class Teacher for the Sapphire Learning Zone and will be covering Sapphire from January 2022.

In addition, Mrs Green will be increasing her hours to take over as full time Class Teacher for the Emerald Learning Zone.

All of these changes are temporary for a period of two terms and will be reviewed in the Summer term of 2022.

I am sure you will all join me in wishing Mrs Howes-Jones well during her secondment. She will still retain strong links with our school and will continue to be our Literacy Subject Ambassador, returning to school regularly to carry out the necessary Senior Leadership monitoring of this subject area.

We see this as a great opportunity not only for Mrs Howes-Jones but also for our school to build and develop a strong working relationship with another MAT school.

I appreciate that this will come as a surprise to you but please be assured that we are extremely lucky in that we have very experienced teachers who are willing to step up and cover this secondment. Therefore, the children will all continue to receive high quality education from staff

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who they know and trust and we have been able to avoid a situation of having to bring in supply cover.

If you have any queries or concerns please do not hesitate to contact me.

Yours sincerely

Mrs D Cross

Mrs D Cross Head Teacher

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