

Head Teacher: Mrs D Cross

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Dear Parent/Carer of children in the Sapphire Learning Zone

3<sup>rd</sup> September 2021

## **Re: Mrs Howes-Jones**

I am writing to inform you that unfortunately, Mrs Howes-Jones (previously Mrs Howes) is currently isolating in line with government guidance and therefore will not be in school next week. She will be returning to work on Monday 13<sup>th</sup> September 2021.

Mrs Howes-Jones is devastated not to be there to welcome the children back at the beginning of the school year but this situation is totally unavoidable and I am sure you will understand our need to ensure the safety and welfare of everyone in school.

Mrs Heslop-Stead (Higher Level Teaching Assistant) will be taking the class for the first week (supported by Mrs Davies – Teaching Assistant) but will be working to Mrs Howes-Jones planning. They have lots of lovely 'welcome back' activities for the children and the first week back is always about settling the children into their new Learning Zones.

Yours sincerely

Mrs D Cross

Mrs Cross Head Teacher











