



# WEARDALE AM/PM SCAMPS Ltd

Stanhope Barrington School, Westcroft, Stanhope, DL13 2NU

## SCAMPS Manager – Person Specification

This post is subject to a DBS check at Enhanced Level.

### Qualifications and Experience

Attribute	Description	Essential	Desirable	Assessment Method
Education and Qualifications	- Nationally recognised Level 3 qualification in childcare (suitability as defined by the DfE website)	√		Application form Certificates
Experience	- At least 2 years' experience of working with children in a nursery setting  - Previous supervisory or management experience	√	√	Application form Interview References
Knowledge	- Child development  - EYFS & assessment  - Safeguarding  - Health & Safety  - First Aid	√  √  √  √  √		Application form  Interview  References  Certificates

	<ul style="list-style-type: none"> <li>- Food Hygiene</li> <li>- Data protection</li> </ul>	√	√	
Key Skills	<ul style="list-style-type: none"> <li>- Excellent nursery practitioner</li> <li>- Good team leader</li> <li>- Maintain confidentiality</li> <li>- Good verbal communication skills</li> <li>- Good written communication skills</li> <li>- Good IT skills</li> <li>- Experience of invoicing and budget management</li> </ul>	√ √ √ √ √	√ √	Application form  Interview  References
Personal Attributes	<ul style="list-style-type: none"> <li>- Self-motivated</li> <li>- Flexible and 'hands on'</li> <li>- Ability to work under pressure</li> <li>- Good time management</li> <li>- Have a positive motivational attitude</li> </ul>	√ √ √ √ √		Application form  Interview  References

## Key information

The successful candidate will be offered a temporary contract in the first instance with the aim of this post becoming permanent subject to successful completion of 3 month's probation and subject to receipt of sustainability funding from Durham County Council

The manager will be expected to work under the direction of the Board of Directors and to liaise closely with school.

Hours: 40 per week, on rota (weekdays only)  
Holiday: 28 days per annum, including statutory holidays  
Salary: £21,000 to £23,000, depending on experience.

### **Applications**

Please make your application in writing by sending your CV together with a cover letter by email to Sarah Haynes (Director) at [sarah.haynes.me.uk](mailto:sarah.haynes.me.uk). Applicants will need to provide contact details for 2 referees, one of whom should be their current employer. Applicants are welcome to visit SCAMPS by appointment, please telephone Sarah Haynes on 01388 528673.

The closing date for applications is 31 May 2021, and interviews will be held during the week commencing 7 May 2021. We would like the successful applicant to start as soon as possible, subject to references and DBS check.