



Stanhope Barrington C of E  
Primary School

Westcroft

Stanhope

Bishop Auckland

Co Durham

DL13 2NU

Acting Head Teacher: Mrs D Cross

School Number 840 3087

Tel: 01388 528218

Email: [admin@stanhopebarrington.org.uk](mailto:admin@stanhopebarrington.org.uk)

Website: [stanhopebarrington.org.uk](http://stanhopebarrington.org.uk)

Dear Parent/Carer

9<sup>th</sup> November 2020

### Re: Individual Photographs

I am writing to let you know that we have taken the decision to go ahead with our individual school photographs this year. The delay in confirming this to you has been due to the new Lockdown restrictions and the complex guidance for schools around having visitors in school.

We feel that it is important that parents are given the opportunity to have a photograph of their child in this school academic year. The photos will also make lovely Christmas gifts for loved ones who haven't seen the children for some time. This is the only school photograph opportunity this academic year and will only be a single picture of one child. There will be no sibling photographs taken due to our Covid Risk Assessment to avoid mixing bubbles.

In order to ensure the photography sessions are Covid secure we will be taking the following precautions:

- The photographer will maintain a minimum of 2.5 m distance from the child at all times.
- The photographer will be wearing a face covering at all times.
- Younger children will have their picture taken sitting in a chair which will be deep cleaned and sanitized between bubbles.
- Older children will have their picture taken standing up.
- Hand sanitizer will be available at all times.
- Each bubble will be allocated a time slot in the hall to have their photos taken.
- Photos will be taken in the hall with doors and windows open to ensure ventilation.
- Each bubble will be escorted and supervised in the hall by their usual teachers from their bubbles.

The photographer will be in school on **Thursday 12<sup>th</sup> November**. If you would like your child to have their photograph taken please complete and return the form below in a labelled sealed envelope before Thursday.

Once again, I apologise for the short notice but know you will understand that we had to carefully consider going ahead with this activity.

Yours sincerely

Mrs D Cross  
Acting Head Teacher

Stanhope Barrington CE Primary School is part of the Durham Diocesan MAT. Durham Diocesan MAT is a company limited by guarantee (company number [10847279](#)) and exempt charity registered in England and Wales at Cuthbert House, Stonebridge, Durham, DH1 3RY.



**Confirmation of child's photograph**

I confirm that I would like my child to have their school photograph taken on Thursday 12<sup>th</sup> November 2020.

Name of Child:.....

Class:.....

Signed by Parent/Carer:.....

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I **DO NOT** want my child to have their school photograph taken on Thursday 12<sup>th</sup> November 2020.

Name of Child: .....

Class:.....

Signed by Parent/Carer:.....

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