

Headteacher Mr S Myers

School Number 840 3087

Westcroft Stanhope Bishop Auckland Co Durham DL13 2NU

Tel: 01388 528218

6 September 2019

Dear Parent/Carer

Re: Meeting to discuss residential visit to Kingswood

As you know our Year 5 and Year 6 children will be attending an educational residential visit to Kingswood from Sunday 22nd September until Wednesday 25th September 2019.

As such I am writing to invite you to attend a briefing meeting with myself on Thursday 12th September 2019 at 3.30pm in my classroom. At this meeting I will go through the activities the children will be doing, discussing clothing and equipment they will need, discussing health and safety arrangements and answering any questions you may have regarding this trip.

I appreciate that some of the children will have attended Kingswood last year and you may not feel the need to attend this meeting but you are very welcome to do so. If your child has not attended Kingswood before, it would be a really good idea to come along and find out more about the arrangements.

This year the children will be accompanied by Mr Myers (Headteacher), Dean Tinkler (Sports Coach) and Miss Scott (Class 4 Teacher).

If you are unable to attend, any information given out at the meeting will be sent home with your child but if you have any specific questions please do not hesitate to contact me.

Yours sincerely

Mrs D Cross Deputy Headteacher

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