

Westcroft Stanhope Bishop Auckland Co Durham DL13 2NV

Tel: 01388 528218

Headteacher Mr S Myers

School Number 840 3087

5 October 2018

Dear Parent/Carer

## **Re: Individual School Photographs**

I am writing to confirm that the individual school photographs are being taken on Tuesday 9<sup>th</sup> October 2018. We will be taking photographs of every child on their own and then a photograph will be taken of your child with their siblings who are either in school, nursery or scamps.

Proofs of the individual and sibling photographs will be sent home and you can then decide whether you wish to purchase them by completing the order form which will be sent with the proofs.

I am sure you can appreciate that organising this event is a logistical challenge and therefore we will be organising the taking of the photographs within the school day.

If you have any queries or concerns, please do not hesitate to contact me.

Yours sincerely

Mr S Myers Head Teacher

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