

Headteacher Mr S Myers

School Number 840 3087

Westcroft Stanhope Bishop Auckland Co Durham DI 13 2NV

Tel: 01388 528218

4 June 2018

Dear Parent/Carer

Re: Reception Induction Day - Wednesday 11th July 2018.

The induction day for new starters in Reception will be held on Wednesday 11<sup>th</sup> July 2018. Your child should be in the main school yard by 9.00am where I will greet them and escort them into school.

I have enclosed a school lunch menu for that day. Could you please highlight your child's choices for their lunch on Induction day (Wednesday 11<sup>th</sup> July). The cost of a school lunch is £2.00 per day. If your child will be bringing a packed lunch, please let me know. I will need all menus returned by Friday 15<sup>th</sup> June 2018 for ordering purposes.

Also enclosed is a school uniform order form which should be returned to the school office as soon as possible in order to ensure your child's uniform is delivered before the end of July 2018.

It is essential that you complete and return the Data Collection sheet as soon as possible but by Friday 15<sup>th</sup> June at the latest so that your child's details can be entered onto the school systems. Please make sure that any medical conditions including asthma and allergies are included on the form as some children may require an Individual Healthcare Plan.

We have lots of lovely activities planned for our Induction day and our team are really looking forward to welcoming your child into Reception. If you have any queries or concerns please do not hesitate to contact me.

Mrs C Stidwell EYFS Co-ordinator

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