

Westcroft Stanhope Bishop Auckland Co Durham DL13 2NV

Tel: 01388 528218

Headteacher Mr S Myers

School Number 840 3087

5<sup>th</sup> September 2016

Dear Parent/Carer

## **Re: Kingswood Parent's Meeting**

I am writing to invite you to attend a meeting on Friday 9<sup>th</sup> September 2016 at 3.30pm to talk about the residential visit to Kingswood. I will be going through the programme of activities; what the children need to take with them and what they cannot take with them; what to do about medication and generally go through what happens while they are away. I will also answer any questions or concerns you might have.

Your child is welcome to attend the meeting with you. I look forward to seeing you on Friday, however, if you are unable to attend and have any queries please do not hesitate to contact me.

Yours sincerely

Mrs D Cross Deputy Headteacher

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